

FINAL Meeting Minutes

Finance, Audit, and Compliance Committee
Board of Game and Inland Fisheries
7870 Villa Park Drive, Board Room
Richmond, Virginia 23230

May 23, 2017
1:00 pm

Present: Ms. Catherine Claiborne, **Chairwoman**; **Absent:** Mr. Leon Boyd, Mr. Clayton Spruill, Mr. Bill Bolling; **Executive Director:** Mr. Robert W. "Bob" Duncan; **Senior Leadership Team;** Mr. Lee Walker, Mr. Tom Guess, Mr. Gary Martel, Mr. David Whitehurst, Mr. Darin Moore

The Committee Chairwoman welcomed everyone and called the meeting to order at 1:00 pm. The Chairwoman noted for the record that there was not a Quorum at this meeting. The Chairwoman also noted there were no request for public comments on non-agenda items.

Approval of the February 16, 2017 Meeting Minutes: The Chairwoman noted that the February 16, 2017 meeting minutes could not be voted on for lack of a Quorum.

FY 2017 Budget to Actual (July 1, 2016 to April 30, 2017): Mr. Darin Moore presented the FY 17 Budget to Actual.

After discussion and comments, the Chairwoman thanked Mr. Moore.

FY 18 Budget Proposal: Mr. Darin Moore presented the FY 18 Budget Proposal. No vote was taken due to lack of a quorum.

After discussion and comments, the Chairwoman thanked Mr. Moore.

Internal Audit Quality Assessment Review: Mr. John Allen presented the Self Assessment Report of the Internal Audit Activity.

After discussion and comments, the Chairwoman thanked Mr. Allen.

Director's Report: The Director reported the following:

- The Chairwoman signed the Governance Guidance Document

Chairwoman's Report: The Chairwoman thanked everyone for their presentation and announced that the next meeting will be scheduled and adjourned the meeting.

Respectfully submitted,
Frances Boswell
/s/

