

AGENDA

Board of Wildlife Resources
Finance, Audit, and Compliance Committee
7870 Villa Park Drive
Henrico, Virginia 23228

August 18, 2021
1:00 pm

Committee Members: Mr. G. K. Washington, Chair, Ms. Catherine Claiborne, Mr. Frank Adams, Mr. John Daniel, Ms. Karen Terwilliger

DWR Staff Liaison: Mr. Darin Moore

1. Call to Order and Welcome
Mr. G. K. Washington
2. Approval of the May 20, 2021 Meeting Minutes **Final Action**
Mr. G. K. Washington
3. Public Comments – Non Agenda Items
Mr. G. K. Washington
4. Annual Finance Report for FY 2021
Mr. Darin Moore
5. Federal Audit Update
Mr. Darin Moore
6. New Normal Employee Survey Report
Mr. Darin Moore
7. Director’s Report
Mr. Ryan Brown
8. Chairman’s Report
Mr. G.K. Washington

9. Additional Business/Comments
Mr. G. K. Washington

10. Next Meeting Date: To be Announced
Mr. G. K. Washington

11. Adjournment
Mr. G. K. Washington

Teleconference and Virtual

Draft Meeting Minutes

Finance, Audit, and Compliance Committee
Board of Wildlife Resources
7870 Villa Park Drive, Board Room
Richmond, Virginia 23228

May 20, 2021
1:00 pm

Present: Mr. Brian Vincent, **Chair**, Dr. Mamie Parker; Mr. Rovel Brown; Mr. Tom Sadler;
Board Members in attendance: Mr. G. K. Washington; **Executive Director:** Mr. Ryan Brown;
Director's Working Group: Mr. Gary Martel, Ms. Becky Gwynn, Mr. Darin Moore, Dr. Mike Bednarski, and Ms. Paige Pearson, Colonel John Cobb

The Committee Chair welcomed everyone and call the Virtual meeting to order at 1:00 pm. The Chair noted for the record that a quorum was present for the meeting.

The Chair read the meeting procedure notice.

This meeting is proceeding under Item 4-0.01; subsection G of the Appropriation Act and sections 2.2-3708.2 of the Code of Virginia. It is being held by electronic communication, as the COVID-19 virus has made a physical meeting of the Committee impracticable. This emergency imposed by COVID-19 is observed by Executive Orders issued by the Governor of Virginia. The Board's actions today shall be solely limited to those matters included on the agenda; all of these proposed actions are statutorily required or necessary to continue operations and discharge lawful purposes, duties, and responsibilities of the Board.

The Chair called on the Board Secretary for a Roll Call Vote: Ayes: Vincent, Parker, Brown, Sadler and Washington.

Approval of the March 16, 2021, Meeting Minutes: The Chair called for a motion to approve the minutes of the March 16, 2021 Finance, Audit, and Compliance Committee meeting. Mr. Sadler made a motion to approve the minutes of the March 16, 2021 Committee meeting. Mr. Brown seconded the motion.

The Board Secretary called the roll. Ayes: Vincent, Parker, Brown, Sadler

Public Comments- Non Agenda Items: The Chair called for Public Comments, hearing none, he moved on with the Agenda.

FY 21- Third Quarter Financial Report: The Chair called on Mr. Darin Moore for a report.

Mr. Moore gave a report on the Agency's finances for the Third Quarter of the Fiscal Year.

After discussion and comments, the Chair thanked Mr. Moore for his report.

FY22 Budget Proposal: Operating and Capital: The Chair called on Mr. Darin Moore to present to the 2021-2022 Budget.

Mr. Moore presented the 2021-2022 Operating and Capital Budget.

After comments and questions, the Chair thanked Mr. Moore for his presentation.

The Chair called for a motion. Mr. Brown made a motion, Mr. Chair, I move that the Finance, Audit, and Compliance Committee recommend adoption to the Board of the FY22 Operating Budget and Capital Budget, as presented. It was seconded by Mr. Vincent.

Ayes: Vincent, Parker, Brown, Sadler

Federal Audit Update:

The Chair called on Mr. Darin Moore for an update.

Mr. Moore gave an update on the Completed Federal Audit.

After discussion and comments, the Chair thanked Mr. Moore for his update.

Director's Report: The Chair called on Mr. Ryan Brown for the Director's Report.

The Director reported:

- Thanked Mr. Moore and the whole Budget TEAM for their work and efforts putting together the Budget.

Chair's Report: The Chair thanked everyone for attending the Finance, Audit, and Compliance Committee Meeting and thanked staff for their work on all the excellent presentations.

The Chair asked if anyone had any additional comments or business, hearing none, he announced the next Finance, Audit, and Compliance meeting would be determined. The meeting was adjourned at 2:15 am.

Respectfully submitted,

Frances Boswell

/s/

Board of Wildlife Resources Finance, Audit, & Compliance Committee



August 18, 2021





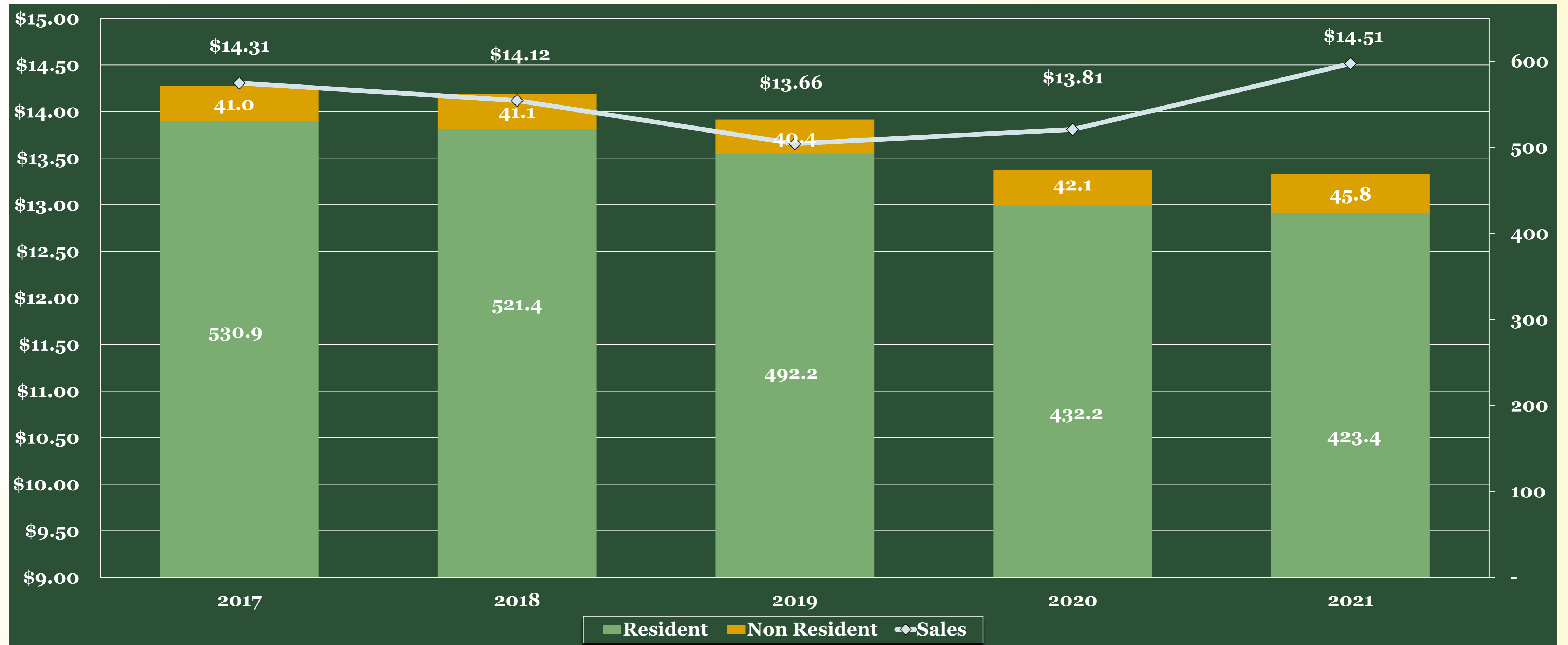
DEPARTMENT OF
WILDLIFE RESOURCES
CONSERVE. CONNECT. PROTECT.

Financial Report as of 30 June 2021



FY17-21 Sales Comparison - Hunting

Jul 1 – Jun 30

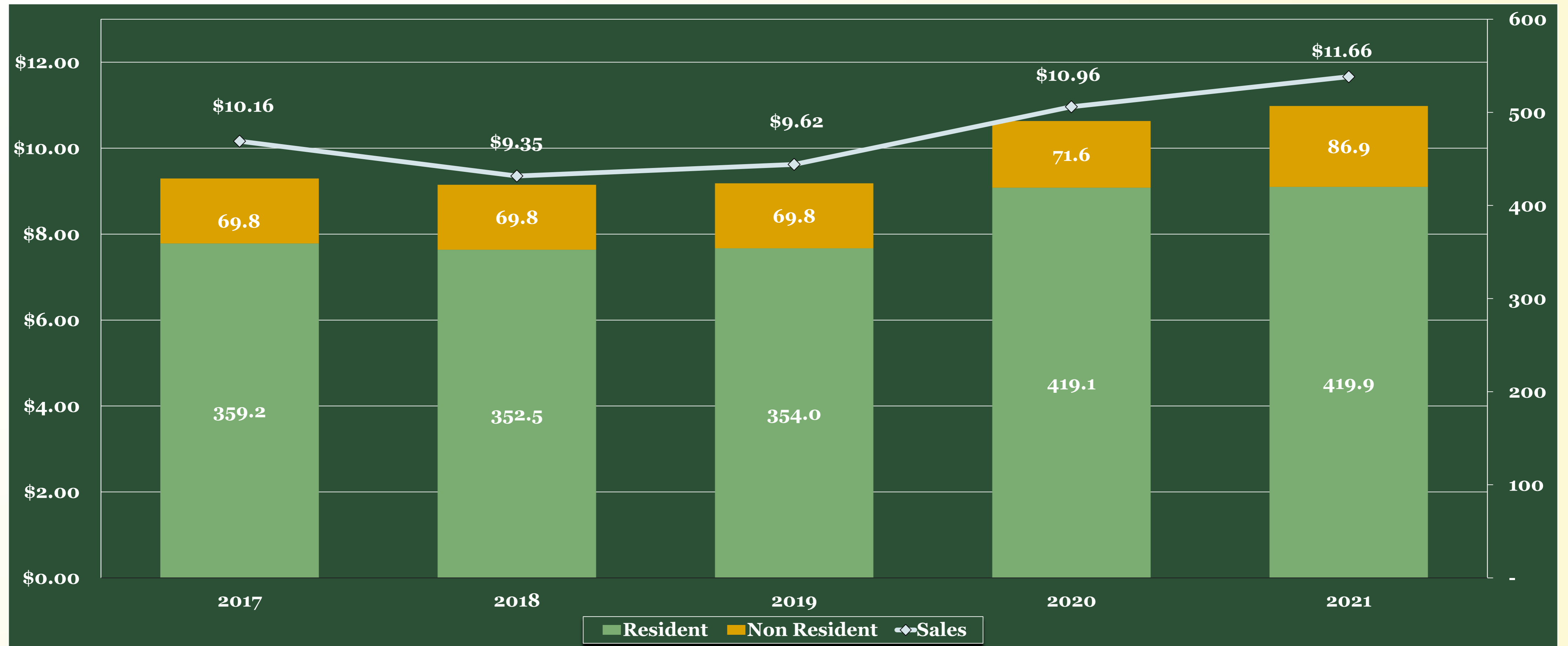


\$ In Millions
License Sold In Thousands



FY17-21 Sales Comparison - Fishing

Jul 1 – Jun 30

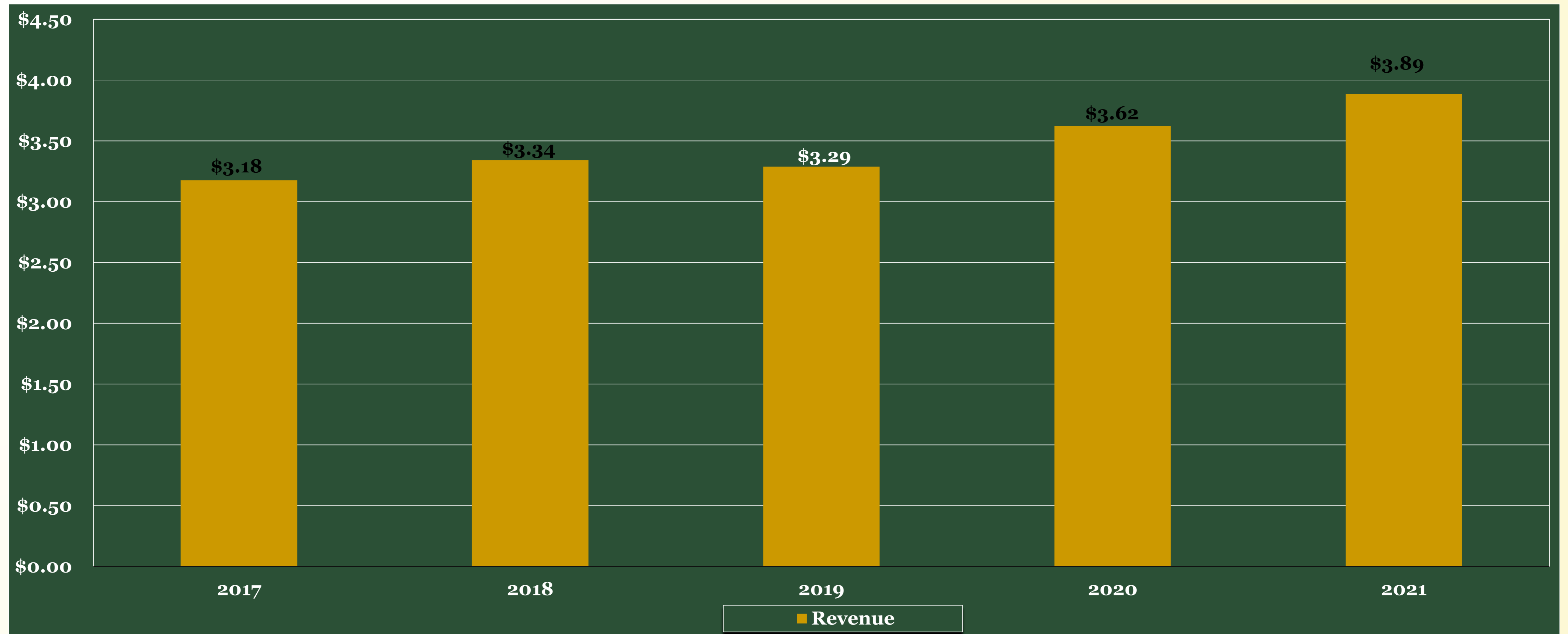


\$ In Millions
License Sold In Thousands



FY17-21 Revenue Comparison - Boat

Jul 1 – Jun 30



\$ In Millions



FY18-21 Federal Revenue & Reimbursements

Jul 1 – Jun 30

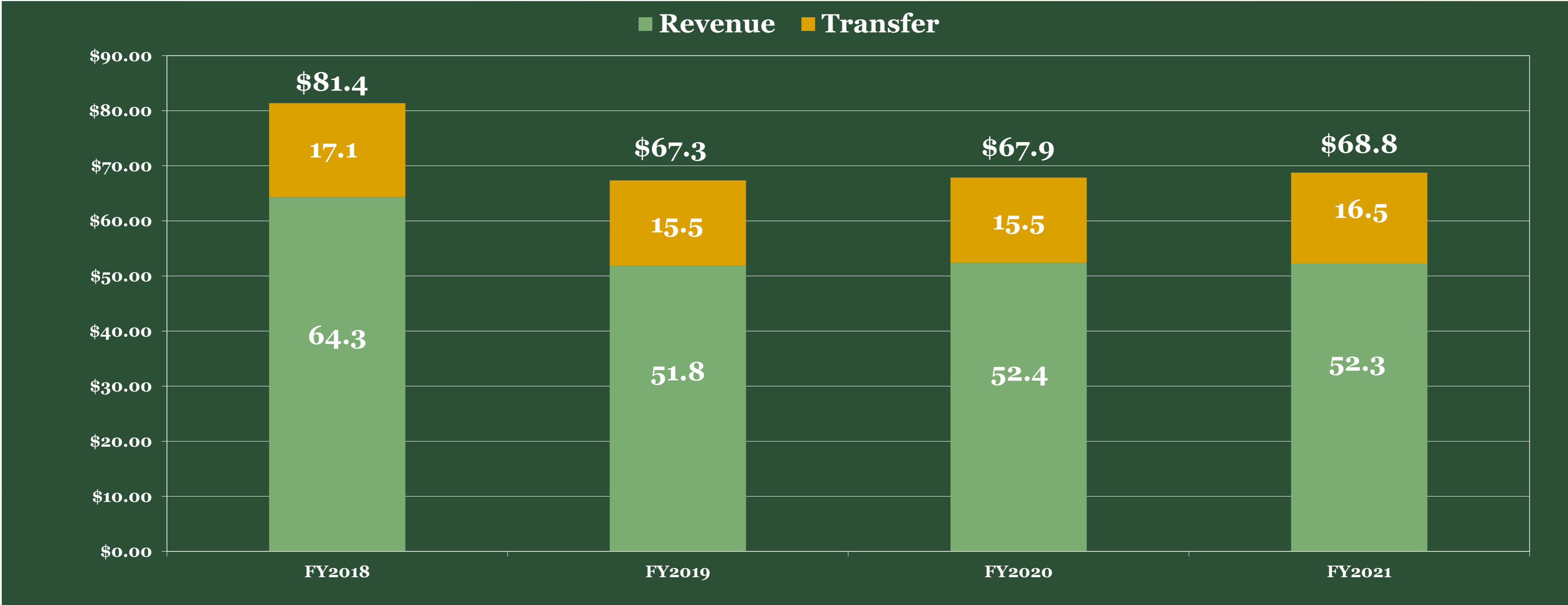
Federal Grant Program	FY18	FY19	FY20	FY21
Wildlife Restoration (PR)	\$19,668	\$12,792	\$10,304	\$6,986
Sport Fish Restoration (DJ)	\$3,087	\$3,693	\$3,515	\$3,241
Boating Safety	\$2,049	\$2,008	\$1,592	\$2,103
State Wildlife Grant (SWG)	\$1,519	\$1,208	\$1,145	\$966

\$ In Thousands



FY18-21 Total Revenue and Transfers

Jul 1 – Jun 30



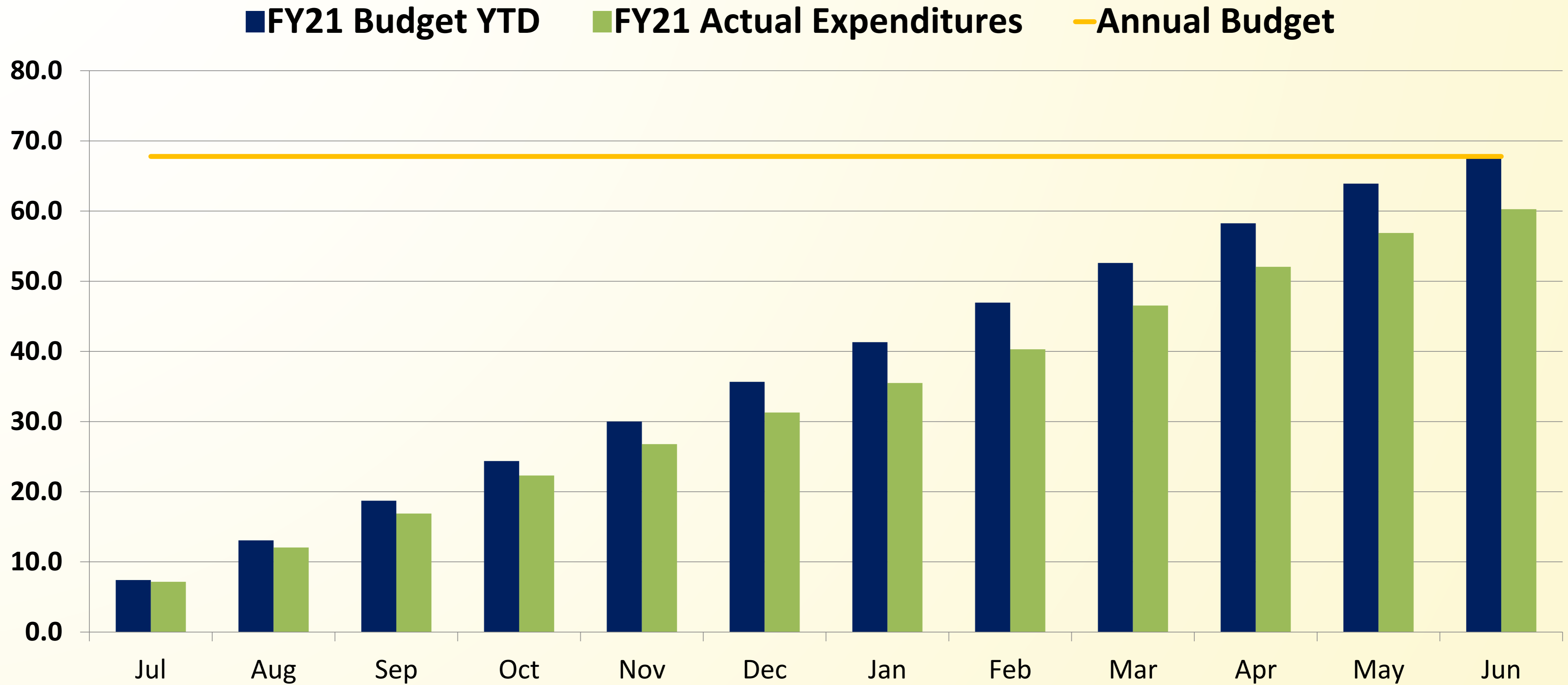
\$ In Millions

*FY18 includes Mitigation funds and additional PR funds for land purchases.



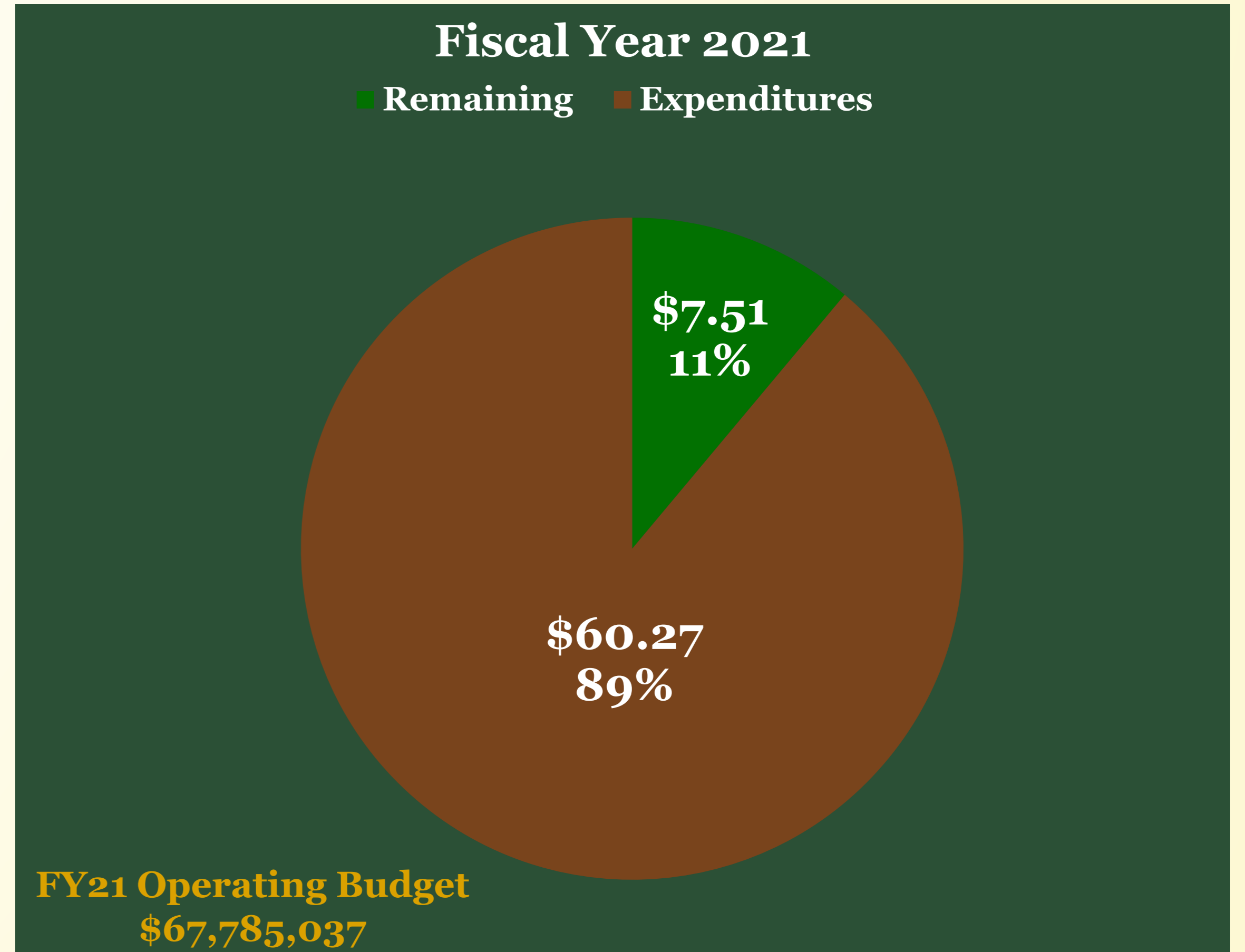
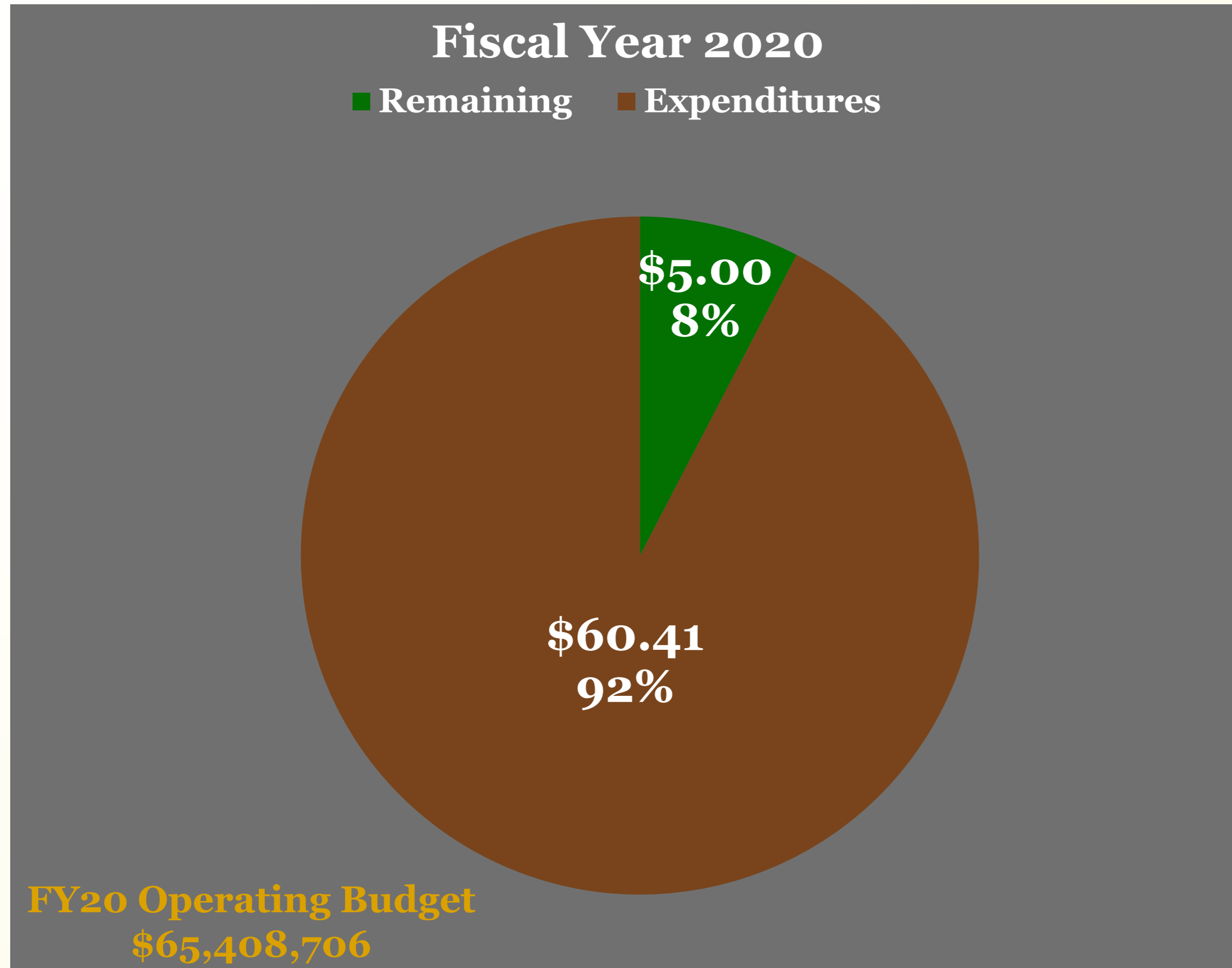
FY21 Budget Performance

Jul 1 – Jun 30



FY2020-21 Operating Budget vs Expenditures

Jul 1 – Jun 30

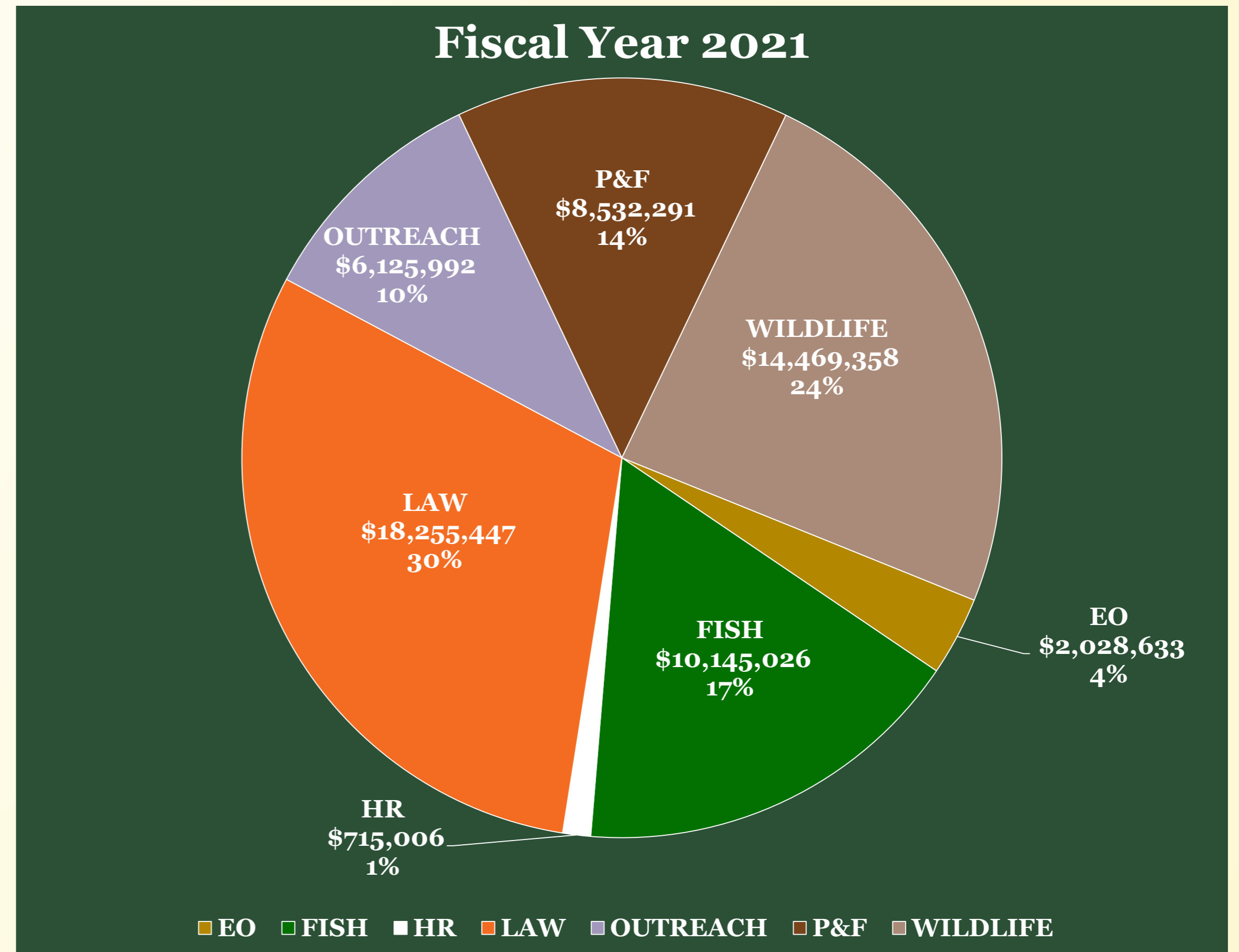
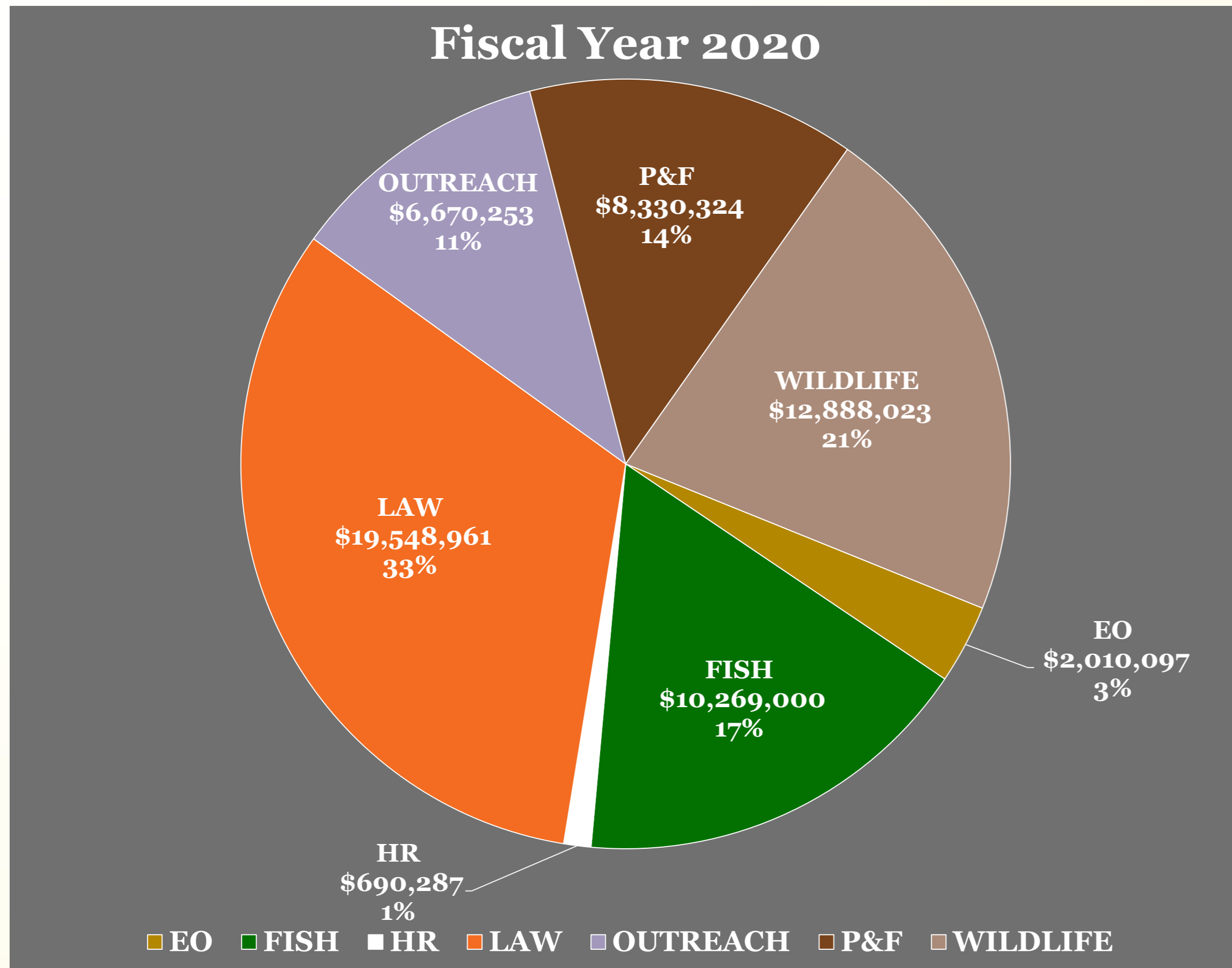


\$ In Millions

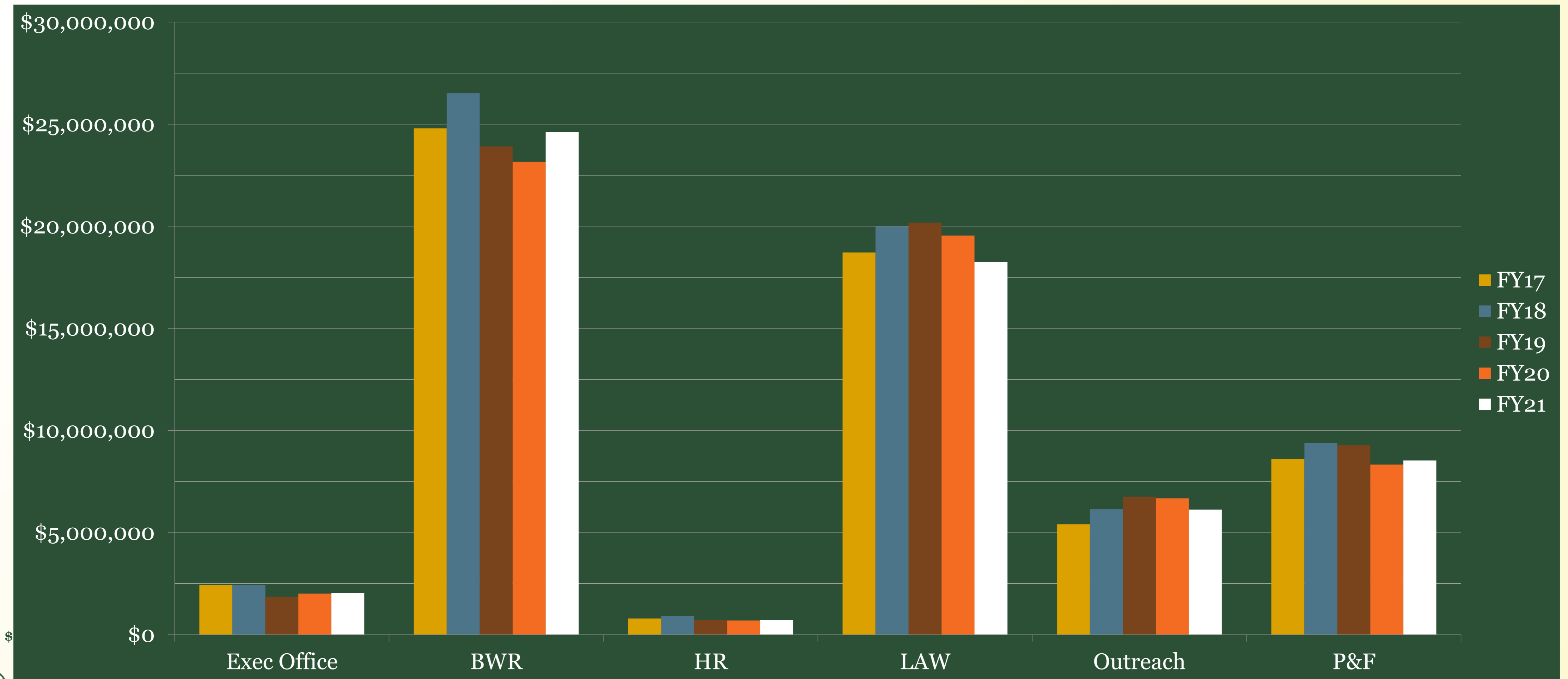


FY2020-21 Operating Expenditures by Division

Jul 1 – Jun 30

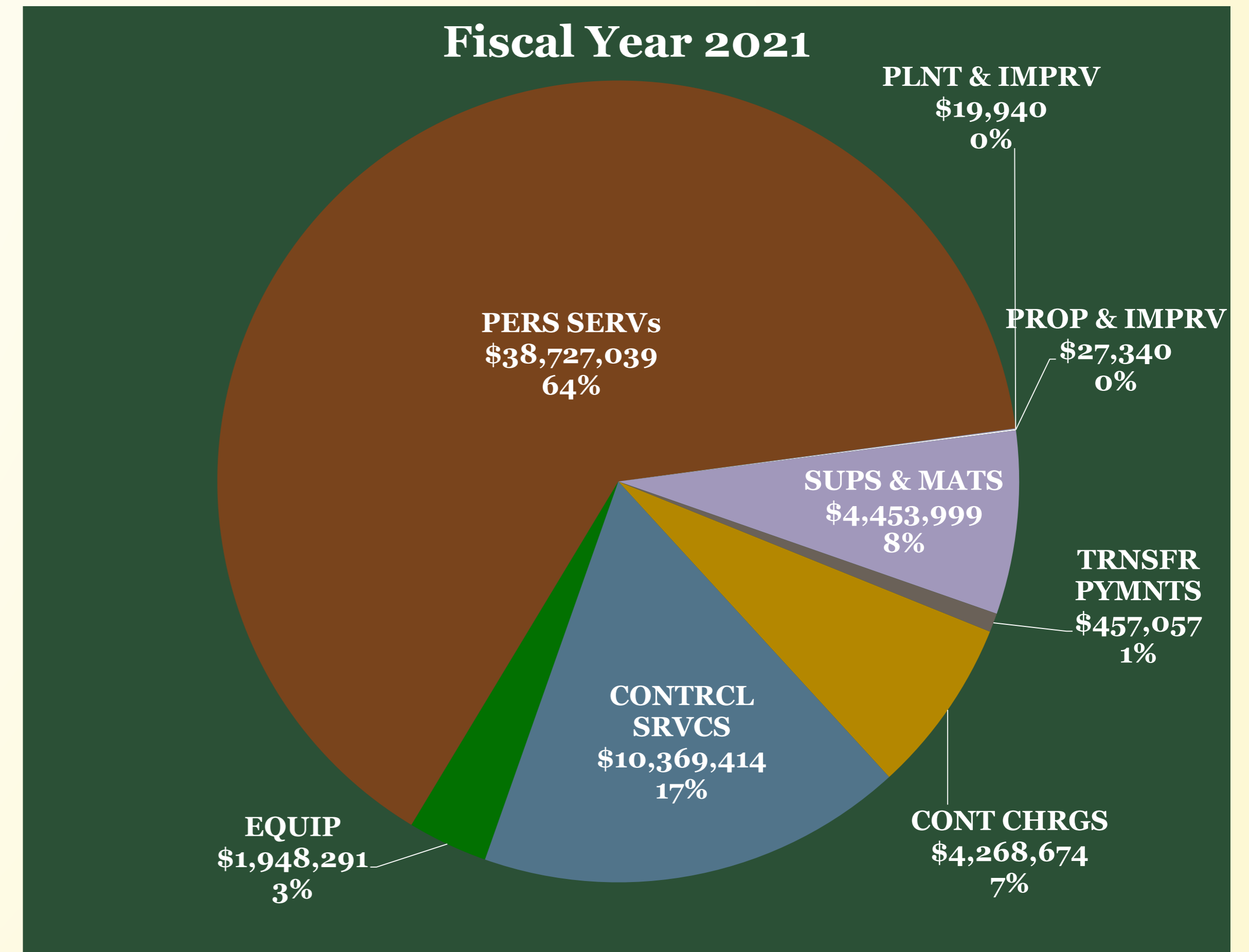
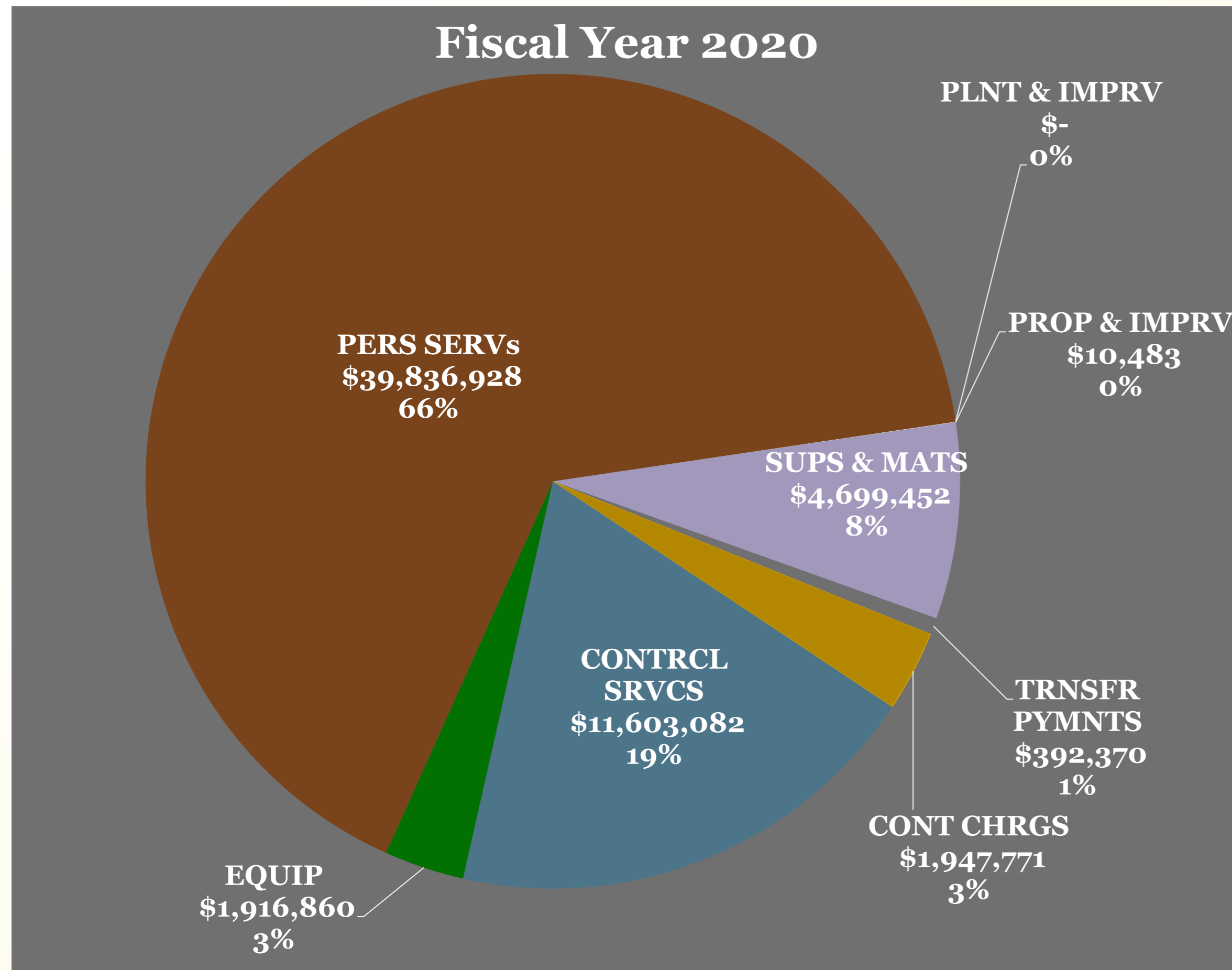


FY17-21 Expenditure Trends by Division



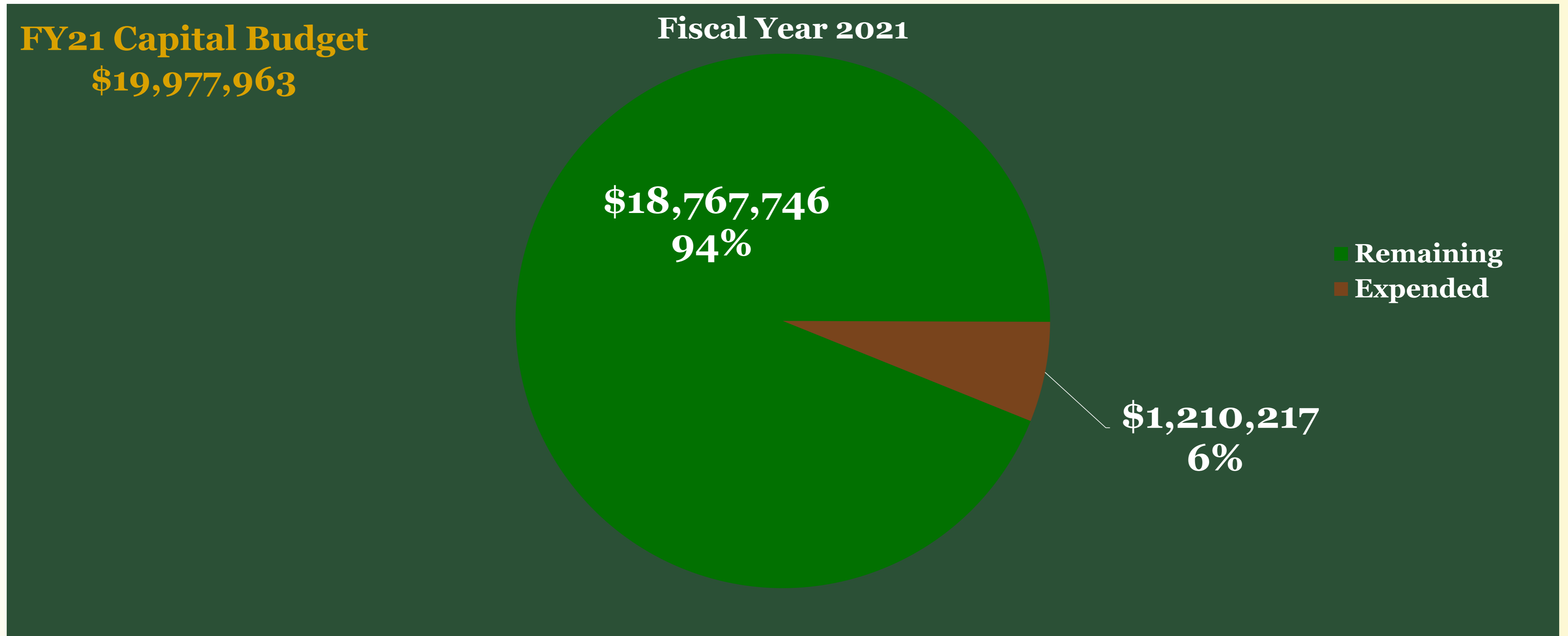
FY2020-21 Operating Expenditures by Account

Jul 1 – Jun 30



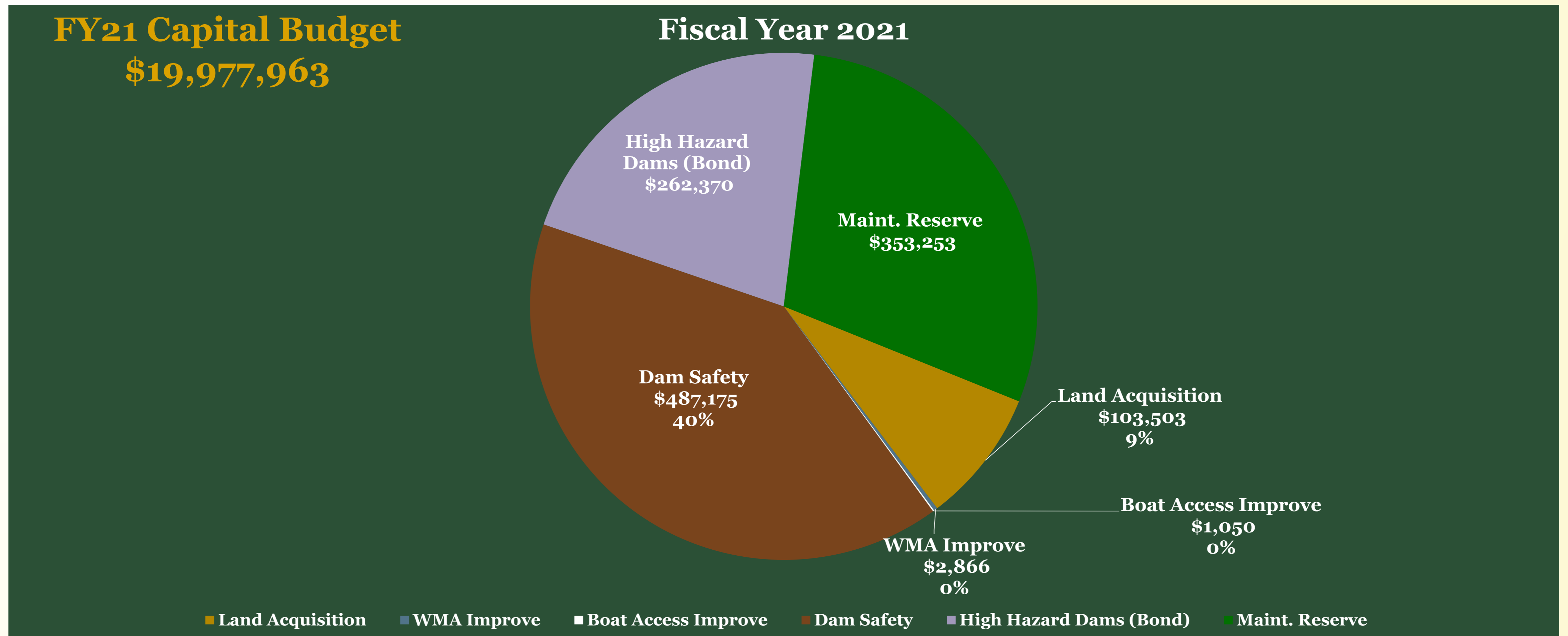
FY2021 Capital Budget vs Expenditures

Jul 1 – Jun 30

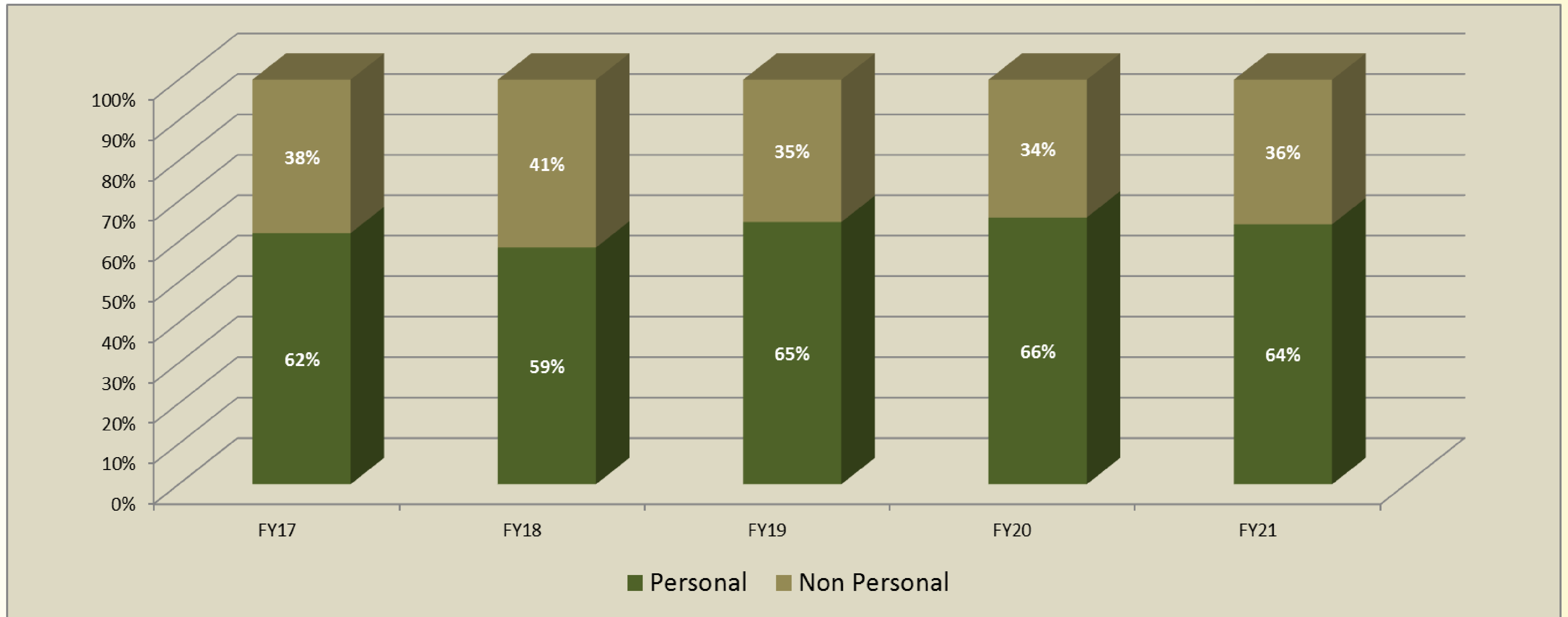


FY2021 Capital Expenditures by Project

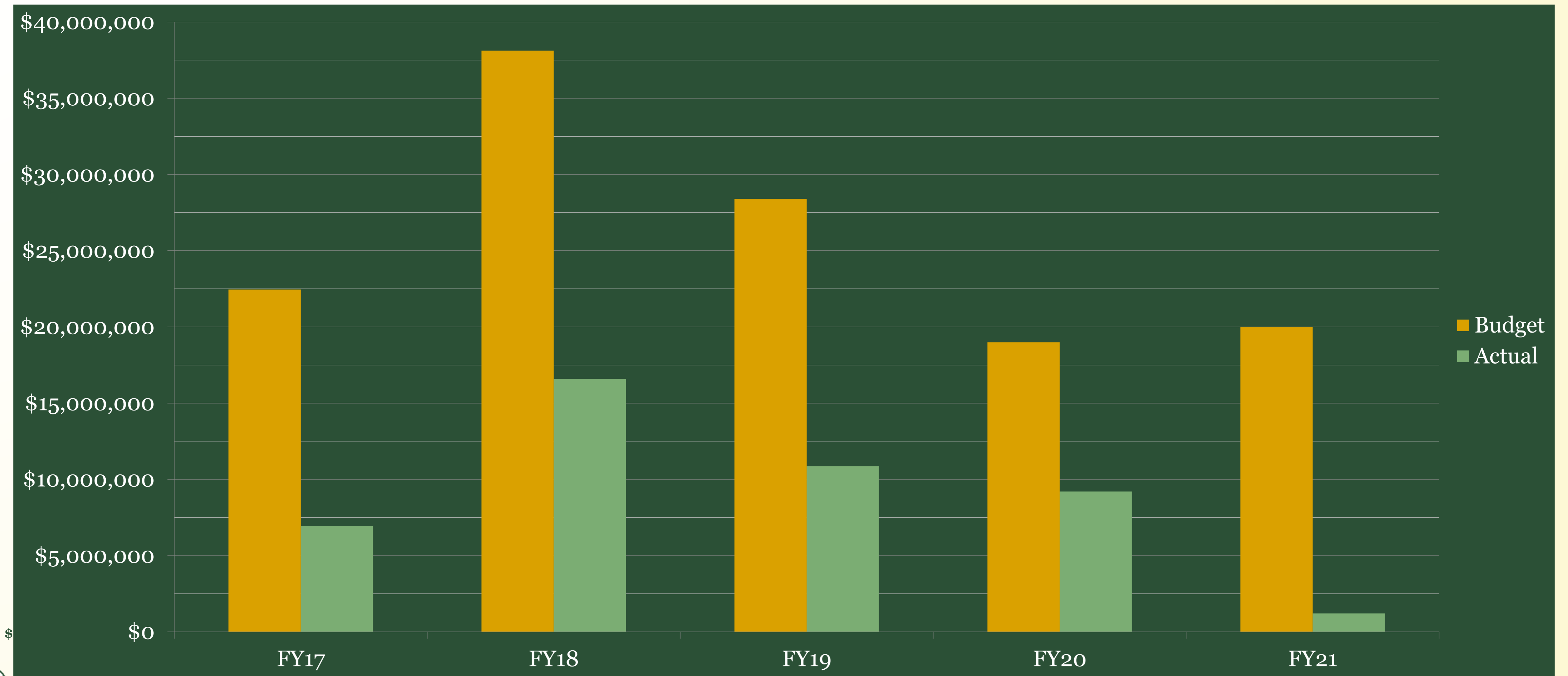
Jul 1 – Jun 30



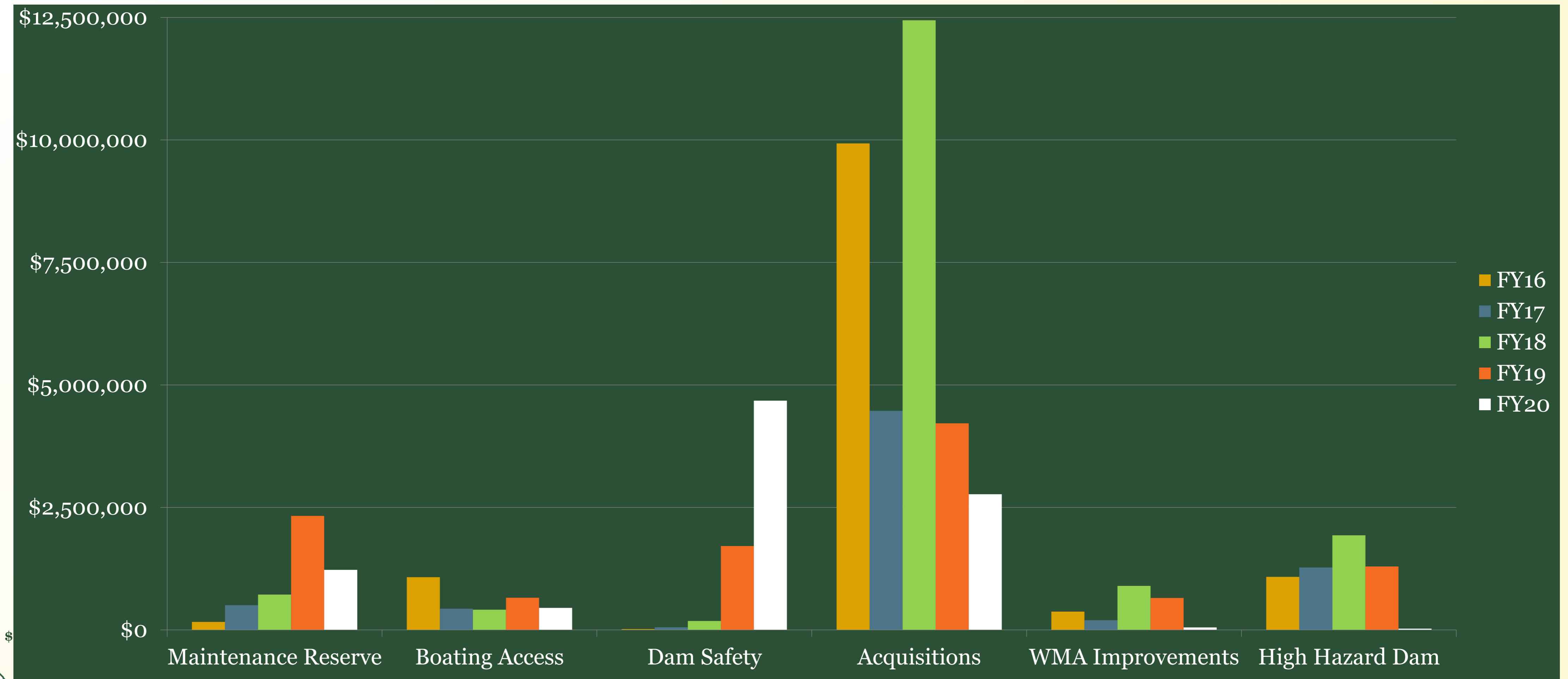
FY2017-21 Agency Expenditure Trends



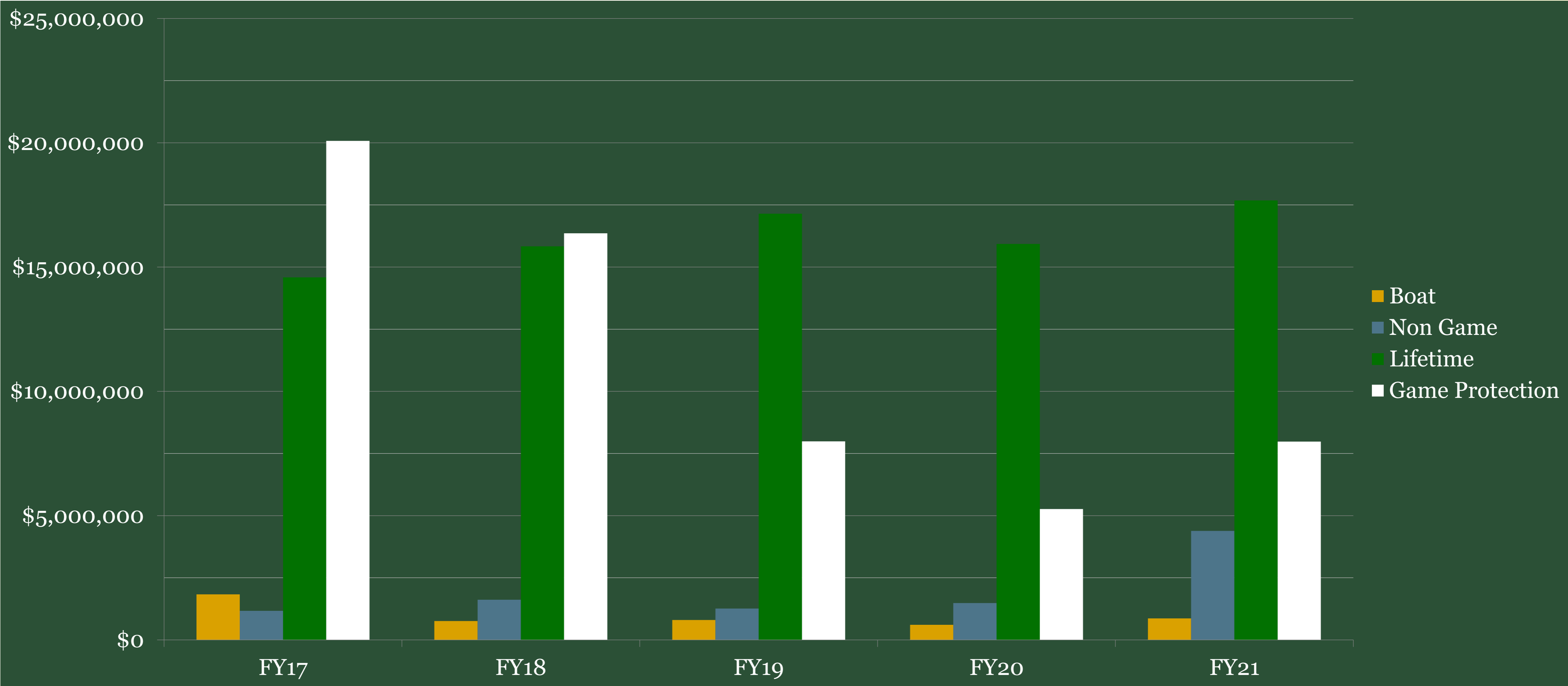
FY2017-21 Capital Budget to Actual Trend



FY2017-21 Capital Expenditures by Project



FY2017-21 Year End Cash Balance



FY21 Operating Budget

Decision Points/Considerations: *Looking Back*

License & Boat Revenue

“First of Year”
July Sales

Fishing Licenses
Sales June—
August

Hunting License
Sales September -
-November

Non-Resident
Licenses July—
December

New Boat
Registrations
May—August

Boat Renewals
April—September

Federal Aid Rule Changes (Future Stimulus)

Extended
timeframe for
current Federal
projects

Change in WSFR
Match rate: 25% to
10%

Extended
Timeframe to
obligate WSFR
Funds: 2 to 3 years

Removed penalty
for failure to
obligate WSFR
funds

Stimulus Funds

Program Evaluations

Program Narrative
Review June--
September

Funding Stability
& Constituent
Review

Strategic/Future
Planning

Special Legislative Session

General Assembly
activity

--August

--January

--August

Fleet and Travel Evaluation

Vehicle
Assignment
Review

Training
Assessment

Travel Needs
(monitor
conference and
training schedules)



2020 Federal Audit

Federal Expenditures/Activities during SFY 2019-2020 (July 1, 2018 – June 30, 2020)

Findings and Recommendations:

1. Ensuring the correct sub-recipient vs. contractor determinations for all third-party agreements
2. Treating Program funds correctly as pass-through for subawards or contracts
3. Ineligible Federal expenditures claimed by the University of Tennessee for the National Bobwhite Conservation Initiative (NBCI)
4. ***Ensuring the proper recording of equipment disposal***

Exit Interview occurred on August 10th



New Normal Employee Survey Report

Recent survey of all DWR employees to help inform our policies and other decisions with regards to telework, training, professional development, communication, and other workforce support considerations.

Survey says.....

